



Po Leung Kuk  
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110

Fax: 2431 1156

Dear Parents,  
各位家長：

P20071

**Elective Subject Withdrawal**  
**選修科退修建議**

In order to allow students to maximize their time in the studying process, students with unsatisfactory examination performance are advised to withdraw one elective so that they could concentrate more on the core subjects and electives taken. After discussing with the teachers concerned, your son/daughter is advised to withdraw the following subject:

<input type="checkbox"/> Chemistry 化學	<input type="checkbox"/> Physics 物理	<input type="checkbox"/> Biology 生物	<input type="checkbox"/> Economics 經濟	<input type="checkbox"/> Geography 地理	<input type="checkbox"/> Visual Arts 視覺藝術
<input type="checkbox"/> Chinese History 中國歷史	<input type="checkbox"/> Chinese Literature 中國文學	<input type="checkbox"/> Information, Communication and Technology 資訊與科技	<input type="checkbox"/> Business, Accounting and Financial Studies 企業、會計與財務概論	<input type="checkbox"/> Physical Education 體育	<input type="checkbox"/> Mathematics Extended Modules 數學 (延伸單元)

Students who would like to make an appeal for keeping the elective should discuss with parents about the reason of keeping the elective, fill in the application form and submit it with a parent's letter to the form teacher before **14<sup>th</sup> April, 2021 (Wednesday)**. Late submission will not be accepted. Students with elective withdrawn have to attend the designated lessons for enriching their core subjects.

Please acknowledge by replying the slip below and return it to your form teacher on **12<sup>th</sup> April, 2021 (Monday)**.

由於 貴子弟考試成績未如理想，為協助 貴子弟更有效運用學習時間，校方與科任老師商討後，建議貴子弟退選以上選修科，以騰出更多時間鞏固基礎，應付公開考試。

貴子弟如想保留該選修科，應與家長商討繼續修讀的原因，並於四月十四日（星期三）前，填妥「保留選修科」申請表格，連同家長信交回班主任。逾期申請將不獲受理，敬希垂注。貴子弟退修選修科後，需要出席為其安排的主修科目增潤課堂。

敬請填妥回條，著學生於四月十二日（星期一）將回條交還班主任。

Po Leung Kuk Lo Kit Sing (1983) College  
保良局羅傑承（一九八三）中學

Lam Ming Yan, Acting Principal 林明茵署理校長  
29<sup>th</sup> March, 2021 二零二一年三月二十九日



**Reply Slip 回條**

I acknowledge the above captioned circular concerning the 'Elective Subject Withdrawal' and  
本人經已知悉 貴校來函有關「選修科退修建議」事宜，及

- I understand and accept the arrangement. 本人明白校方的建議及接受安排。  
 I request for a review on elective withdrawal 本人擬為敝子弟申請保留選修科。

Name of Student 學生姓名：\_\_\_\_\_

Class 班別：\_\_\_\_\_ CSNO 班號：\_\_\_\_\_

Name of Guardian 監護人姓名：\_\_\_\_\_  
(Block Letters Please 中文正楷)

Signature of Guardian 監護人簽署：\_\_\_\_\_

Date 日期：\_\_\_\_\_