



Po Leung Kuk 1983 Board of Directors' College  
Evaluation Report on the Use of Capacity  
Enhancement Grant  
&  
Additional Time-limited CEG  
(2006/07 )

Po Leung Kuk S6 School (Grammar, aided and coeducational)  
保良局屬下第六所中學 (文法學校、資助、男女校)

Member of TABS (Towards a Better School) Movement  
學校達善運動創會會員 (1995 至今)

IQEA (Improvement the Quality of Education for All in HK) school  
教育統籌局「改善全港教育質素計劃」成員學校

Member of School-University Partnership (HKU)  
香港大學「學校夥伴計劃」中學成員

Member of Quality Education Alliance  
華都獅子會「優質教育同盟」成員

First batch of SSE cum ESR schools  
首一百間自評及外評學校

# Evaluation Report on the Use of Capacity Enhancement Grant & Additional Time Limited CEG (2006–2007)

## Programme

### Background

CEG for secondary schools (2006–2007) was aimed to relieve teachers' workload, so that they can focus on the opportunities and challenges brought by education reform, including in particular those relating to:

1. Curriculum development (including the integration of information technology in teaching);
2. Students' language proficiency
3. Coping with diverse student needs, ranging from the gifted to the academically low achievers.

## Responsibility

1. School principal as the controller.
2. Program proposals by open nominations. Monitoring by Teacher i/c.:-

CEG	Curriculum Development	ICT Support		Mr. Kwan LS
		Co-Curricular activity		Ms. Chan MY
		Moral Education (PE)		Mr. Yu CW
		Moral Education (Training Camp)		Ms. Cheung SW & Ms. Tsang SY
		Cultural Exchange	Shanghai	Ms. Fung NS
			Singapore	Ms. Lam WS
			NE China	Ms. Tong WL
	Applied Learning		Ms. Leung SK	
English Enhancement Measures		Ms. Chan CW & Ms. Cheung SY		
Additional Time Limited CEG	Curriculum Development		Ms. CHIK ML	

## Implementation of CEG 2005–2006

Task Area	Details	CEG\$ Spent
CEG		
ICT Support	Two IT helpers were recruited to assist in setting up the ICT equipment in various school functions, produce IT Resources and provide support in Use of IT in T&L from 1 Sept 06 to 31 Aug 07.	Salary + MPF \$117,176.64
Co-Curricular activity	Coaches/instructors were hired to hold Coach fee: – DanceTeam, Taekwondo Team, Kendo Team, Music Team, Sports Teams	Hiring charges \$58,848.00
Moral Education (PE)	Training camp (體育運動員獎勵勵志營) for sportsmen and sportswomen to enrich their moral values and sportsmanship.	\$4,205.00
Moral Education (Military Training Camp)	PLK Military training camp for all F.4 Classes to raising of core moral values, discipline and enhancement of nationalistic awareness	\$0
Cultural Exchange	<p>The Singapore ex-territorial excursions (25 students &amp; 3 teachers) which develop student more national / global mind in their environmental awareness, conversational skills are put into rich practice, materializing otherwise luxury dreams for our students of predominantly lower socio-economic class families and substantially under the supervision of more target-oriented teachers.</p> <p><i>* The originally planned cultural intergrowth trip to Shanghai was postponed to the year 07/08. It was postponed to avoid clashes with other cultural intergrowth trips carried out in the similar timeslot.</i></p> <p><i>* The China national trip "「孫中山史蹟遊」中山、廣州 3 天團考察團" was sponsored by Commission on Youth – Community Participation Scheme for Organising Study Tours to the Mainland, The Grant of 06/07 was bought forward to 07/08.</i></p>	\$44,400.00
Applied Learning	Altogether 16 students completed the first year of Applied Learning Courses 2007–2009 Cohort of Piloting with a total of 6 different courses.	\$18,430.00

English Enhancement Measures	A service provider: Compass Workshop Ltd. was hired to organize a 20-hour workshop to train 27 S2 & 3 students basic drama skills in English. The trainer was a NET so that students needed to use English as a means of communication. A tailor-made thematic script was also prepared by the service provider for a 15-minute drama performance. A series of five 2-hour rehearsals was held to prepare students for the final performance. The objective of the training programme was to boost students' confidence in speaking English publicly.	\$20,000.00
	An English Enhancement Course was held during the summer holidays for a total of 10 lessons (1.5 hours per lesson). A total of 69 S1 students and 25 S2 students took part in the course. The S1 students were divided into 3 groups whereas the S2 students formed 1 class only. "Eureka Language Education Center" was responsible for supplying teachers and teaching material. The teachers were all native English teachers. The materials mainly focused on developing students' reading, writing and speaking skills.	\$11,770.00

Additional Time-Limited CEG		
Curriculum Development (Assessment for learning)	6 Activity organizers were recruited to provide sports or arts education programme for students, teach supplementary classes for high achievers and lower streams students, co-ordinate and assist other learning experience activities and school-based activities, to release teachers from administrative duties and assists in preparing administrative work of procurement.	Salary + MPF \$650,171.37
	4 teachers helper were recruited to relief teacher workload so that they can concentrate on developing better teaching and learning.	Salary + MPF \$267,030.25

Balance

	CEG	Additional Time-Limited CEG
<b>Income</b>	\$459,188.00	\$1,052,100.00
<b>Expenditure</b>	\$274,829.64	\$917,201.62
<b>Surplus</b>	\$184,358.36	\$134,898.38

## Success Indicators (e.g. Benefits achieved, Assessment mechanism)

Task Area	Details
CEG	
ICT Support	Two IT Helpers can handle the complaints arising from the use of AV Equipments in reasonable response time. Video and photo taking tasks are completed with high standard. The helpers can assist the TSS in handling some minor faults of IT equipment as well.
Co-Curricular activity	Most team members have shown devotion to the team. Their Learning attitude was good. With the CEG, students were encouraged to take the initial step to expose to those arts and sports activities
Moral Education (PE)	Most team members show improvement on their social skills and sportsmanship. Moreover, the communication and cooperation among members in different class level were also improved, it lead the development of team spirit.
Moral Education (Military Training Camp)	Students showed positive behaviour and attitude towards learning. Self esteem was highly motivated and good team spirit was showed in all problem solving tasks. Most students and teachers made good comments and feedbacks after the training.
Cultural Exchange	There were more students enrolled for the tour than expected. Selection was made on the basis of students' language proficiency and their willingness to learn and contribute to the tour. Finally 26 students were chosen. After the tour, students found that apart from being more confident to use English, their global knowledge was also greatly enhanced. For students' personal growth, they also became more motivated to learn on themselves. Teachers also found that it was a fruitful trip despite the heavy workload brought.
Applied Learning	Their attendance was good, from 80% to 100%. Students reflected that the courses were pragmatic and interesting. Their fundamental concepts and knowledge of area concerned increased through theories and practice and the generic skills in authentic context were developed. They became more self-directed after joining the courses. Their attitude towards the Courses was positive and one of the participants was invited to have sharing in a radio program.

<p>English Enhancement Measures</p>	<p>The responses of the participants in the English Drama Training Programme were very positive. Over 90% of the students replied that they were satisfied with the training course and over 80% agreed that the course could boost their confidence to speak English and their English was improved after the course. 75% responded that they enjoyed performing on the stage after the course.</p>
	<p>The attendance rate of the students participating in the English Summer Enhancement Course was high. About 93% of the students could get a certificate for being able to attend 80% of the lessons. The evaluation from the instructors on the attitude of the students was positive on the whole. Most of them were commented as motivated to learn, attentive and willingness to participate and work together. The majority of them were also confident of speaking English and able to express their own thoughts and feelings. Most students responded that they found the courses useful to them and their English was generally improved. Their interest in English was also increased. About 77% of the students replied that they would recommend other students to take the courses.</p>
<p><b>Additional Time-Limited CEG</b></p>	
<p>Curriculum Development (Assessment for learning)</p>	<p>TA service is monitored by the following methods:</p> <ul style="list-style-type: none"> <li>• TA Log book</li> <li>• TA Service Monthly Summary</li> <li>• Feedback from teacher-in-charged</li> <li>• Teachers' survey on the performance of TA</li> </ul>
	<p>AO service is monitored by the following methods:</p> <ul style="list-style-type: none"> <li>• Teachers' survey on the performance of AO</li> <li>• Feedback from teacher-in-charged</li> </ul>

## Evaluation & Forward-Looking Concerns

Task Area	Details
<b>CEG</b>	
ICT Support	Task-based support system was adopted. Self-initiative was observed. However, there is a room for improvement in the problem solving ability and the punctuality in meeting deadlines. Communication among the helper and teachers had been improved by Inter-com and email system.
Co-Curricular activity	The allocated fund for the Dance, Taekwondo Team, Kendo, Music and Sports courses are essential to make the courses feasible. From the feedback of questionnaires, the participants enjoyed the activities and improved their skill in the area of training. There is also a positive effect on the participants' sense of belonging to the school and their self-confidence. To maintain the provision of these courses, it is proposed to maintain one of the CEG uses in this area.
Moral Education (PE)	Self discipline is important for students to acquire a better learning effect, so improvement the self discipline of our athletes will be the target of the coming training camp
Moral Education (Military Training Camp)	The camp is highly recommended for students as it helps to strengthen their self image and confidence. It provides a good platform for students to think and act positively. High team spirit can be motivated through various challenging activities. Since the cost of the camp is high, it is hoped that PLK can provide support in running it.
Cultural Exchange	The cost of the tour is a great concern to most students as many of our students come from the low-income group. Subsidy from the government or other sources is therefore an essential part to attract the students and guarantee a tour with quality. Students' fear to speak in English would also lessen what they can benefit from the tour. More measures to encourage the students to speak in English in their daily school life would be needed to maximize the effect of the tour.
Applied Learning	The students hold positive responses towards the courses and have the determination of completing the courses. As the public examination is approaching, students need to manage the time more carefully so that they can balance the study of HKCE and the Applied Learning Course. Funding is another issue. Only with the school financial support, they can complete the course.

<p>English Enhancement Measures</p>	<p>The duration of the English Drama Training Programme was too long. The whole programme lasted for a total of 30 hours from October 2006 to July 2007. It was almost impossible for students to attend all the lessons and rehearsals as there were often clashes with other school functions. Even the final performance had to be postponed twice for this reason. As a result, one of the objectives of the course, that is, to prepare students for the English Drama Competition could not be achieved. If similar course have to be held again, the length should be shortened so that the arrangement of lessons could be more flexible and more students could be entertained with the same amount of funding.</p>
	<p>From the comments given by the instructors of the Summer English Enhancement Course, most of the students needed to improve their pronunciation as well as intonation and stress. A few S1 students responded that the course was too easy to them and so not helpful to their English. If similar courses are to be held again in the future, it is still advisable to seek help from commercial organizations with the provision of native English speaking instructors. This can let students have more exposure to native English speakers. The course material could be improved to cater for the needs of the students better. If there are students of higher language proficiency in a group, the instructor may consider giving them more challenging tasks to complete.</p>
<p><b>Additional Time-Limited CEG</b></p>	
<p>Curriculum Development (Assessment for learning)</p>	<p>Due to the large amount of innovative projects, it is essential to have additional manpower to relief teacher workload. The performance and working attitude of TA is highly appreciated by most teachers. According to the survey conducted, all teachers agreed that the provision of TA service should be continued. The experienced TA should be able to take up more sophisticated tasks.</p> <p>The performance of AO is rather diversified. Some Activity organizers are able to take initiative to work independently and provide sparkling ideas to complete the tasks. According to the survey conducted, most teachers (78%) agreed that the provision of AO service should be continued. Duties and Responsibilities should be made clear to AO.</p>

The End  
30 Oct 2007