

二零一零/二零一一年

## 學校發展津貼報告

校董會授權本人批核本校學校發展津貼報告。  
 本校將此報告書上載學校網頁。

行政總監兼校董簽署：



PN

行政總監兼校董姓名：

胡金燕

學校名稱：

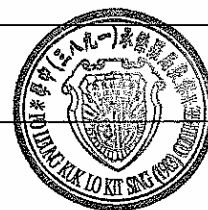
保良局羅傑承(一九八三)中學

(原稱：保良局八三年總理中學)

日期：

二零一二年三月二十三日

學校蓋印：





Po Leung Kuk Lo Kit Sing (1983) College  
**(Original: Po Leung Kuk 1983 Board of Directors' College)**  
Evaluation Report on the Use of  
Capacity Enhancement Grant  
(2010/11)

Po Leung Kuk Secondary School  
保良局屬下中學

Member of TABS (Towards a Better School) Movement  
學校達善運動創會會員 (1995 至今)

IQEA (Improving the Quality of Education for All in HK) school  
教育統籌局「改善全港教育質素計劃」成員學校

Caring School (EDB)  
教育局關愛校園榮譽 (二零零七年至今)

Member of School-University Partnership (HKU)  
香港大學「學校夥伴計劃」中學成員

Member of Quality Education Alliance  
華都青年獅子會「優質教育聯盟」成員

First batch of SSE cum ESR schools  
首一百間自評及外評學校

# Evaluation Report on the Use of Capacity Enhancement Grant (2010–2011)

## Programme

### Background

CEG for secondary schools (2010–2011) was aimed to relieve teachers' workload, so that they can focus on the opportunities and challenges brought by education reform, including in particular those relating to:

1. Curriculum development (including the integration of information technology in teaching);
2. Students' language proficiency
3. Coping with diverse student needs, ranging from the gifted to the academically low achievers.

## Responsibility

1. School principal as the controller.
2. Program proposals by open nominations. Monitoring by Teacher i/c.:-

<b>CEG</b>	Curriculum Development	ICT Support	Mr. Kwan LS
		Teacher Helpers	Ms. Law WG

## Implementation of CEG 2010–2011

Task Area	Details	CEG\$ Spent
<b>CEG</b>		
ICT Support	2 IT helpers were recruited to assist in setting up the ICT equipment in various school functions, produce IT Resources and provide support in Use of IT in T&L from 1 Sept 10 to 31 Aug 11.	Salary + MPF \$218,295.00
Curriculum Development: Teacher Helpers	3 Teacher helpers were recruited to relieve teacher workload so that they can concentrate on developing better teaching and learning materials	Salary + MPF \$309,300.65

### Balance

	CEG
<b>Balance B/F</b>	\$159,147.43
<b>Income</b>	\$471,771.00
<b>Expenditure</b>	\$527,595.65
<b>Surplus</b>	\$103,322.78

### Success Indicators (e.g. Benefits achieved, Assessment mechanism)

Task Area	Details
<b>CEG</b>	
ICT Support	2 IT Helpers can handle the complaints arising from the use of AV Equipments in reasonable response time. Video and photo taking tasks are completed with high standard.
Curriculum Development: Teacher Helpers	All team members have shown devotion to the team. Their learning attitude and their quality of work was good. TA service is monitored by the following methods: <ul style="list-style-type: none"> <li>• TA Log book</li> <li>• TA Service Monthly Summary</li> <li>• Feedback from teacher-in-charge</li> </ul>

## Evaluation & Forward-Looking Concerns

Task Area	Details
<b>CEG</b>	
ICT Support	Task-based support system was adopted. Self-initiative was observed. The communication among helpers and teachers can be enhanced by holding more regular meetings and using email system.
Curriculum Development: Teacher Helpers	Due to the large amount of innovative projects, it is essential to have additional manpower to relieve teacher workload. The performance of Teacher Helpers is highly appreciated by most teachers. The performance is very good. Teachers agree that teacher helpers are able to work independently and complete the tasks on time.

**The End**

**14 September 2011**