

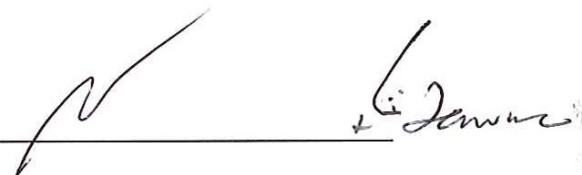
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二零一三/二零一四年學校發展津貼報告

法團校董會授權本人批核本校學校發展津報告。本校會將此報告
於二零一四年十一月三十日前上載學校網頁。

行政總監兼校董簽署：



行政總監兼校董姓名：

陳欽勉

學校名稱：保良局羅傑承(一九八三)中學

日

期：17.11.2014

學校蓋印：



140190

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Po Leung Kuk Lo Kit Sing (1983) College Evaluation Report on the Use of Capacity Enhancement Grant (2013/14)

Po Leung Kuk Secondary School
保良局屬下中學

IQEA (Improving the Quality of Education for All in HK) school
教育統籌局「改善全港教育質素計劃」成員學校

Caring School (EDB)
教育局關愛校園榮譽 (二零零七年至今)

Member of School–University Partnership (HKU)
香港大學「學校夥伴計劃」中學成員

Member of Quality Education Alliance
華都青年獅子會「優質教育聯盟」成員

First batch of SSE cum ESR schools
首一百間自評及外評學校

Evaluation Report on the Use of Capacity Enhancement Grant (2013–2014)

Programme

Background

CEG for secondary schools (2013–2014) was aimed to relieve teachers' workload, so that they can focus on the opportunities and challenges brought by education reform, including in particular those relating to:

1. Curriculum development (including the integration of information technology in teaching);
2. Students' language proficiency

Responsibility

1. School principal as the controller.
2. Program proposals by open nominations. Monitoring by Teacher i/c.:-

CEG	Curriculum Development	ICT Support	Mr. Kwan LS
		Teacher Helpers	Ms. Law WG
		ICT Development	Mr. Kwan LS

Implementation of CEG 2013–2014

Task Area	Details	CEG\$ Spent
CEG		
Curriculum Development: ICT support	1 IT helper was employed to support the daily IT teaching & learning	Salary + MPF \$110,600.00
Curriculum Development: Teacher Helpers	3 Teacher helpers were recruited to relieve teacher workload so that they can concentrate on developing better teaching and learning materials	Salary + MPF \$358,470.00
Curriculum Development: 1 supply Teacher	1 supply Teacher was recruited to relieve ICT teachers' workload so that they can concentrate on IT development	Salary + MPF \$186,528.00

Balance

	CEG
Balance B/F	\$565,681.00
Income	\$537,792.00
Expenditure	\$655,598.00
Surplus	\$447,875.00

Success Indicators (e.g. Benefits achieved, Assessment mechanism)

Task Area	Details
CEG	
Curriculum Development: ICT support	IT helper was able to support the daily IT teaching & learning. The IT equipment was regularly maintained. IT helper is monitored by the following methods: <ul style="list-style-type: none"> • TA service meeting • Feedback from teacher-in-charge
Curriculum Development: Teacher Helpers	All team members have shown devotion to the team. Their attitude and their quality of work was good. At least 30 curriculum development materials typed by Teacher Helpers per month were found. TA service is monitored by the following methods: <ul style="list-style-type: none"> • TA Log book • TA Service Monthly Summary • Feedback from teacher-in-charge
Curriculum Development: ICT Teacher	ICT teachers were released to focus on the implementation of ICT development for the whole school.

Evaluation & Forward-Looking Concerns

Task Area	Details
CEG	
Curriculum Development: ICT support	It is essential to have IT helpers to solve the daily IT problems concerning teaching & learning. The work of IT helper was highly appreciated by most teachers. Teachers agreed that IT helpers can relieve teachers' workload.
Curriculum Development: Teacher Helpers	Due to the large amount of innovative projects, it is essential to have additional manpower to relieve teacher workload. The performance of Teacher Helpers was highly appreciated by most teachers. The performance was very good. Teachers agreed that Teacher Helpers were able to work independently and complete the tasks on time.
Curriculum Development: Supply Teacher	The implementation of ICT development for the whole school was smooth. The support was highly appreciated by most teachers.

The End

20 October 2014