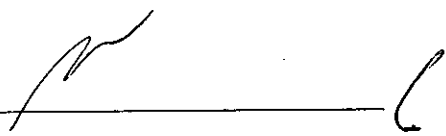


二零一四/二零一五年

「學校發展津貼」計劃書

法團校董會授權本人批核本校「學校發展津貼」計劃書。
本校將此計劃書於二零一四年十月三十一日前上載學校網頁。

行政總監兼校董簽署：_____ 

行政總監兼校董姓名：_____ 陳欽勉

學校名稱：保良局羅傑承（一九八三）中學

日期：_____ 9/17

學校蓋印：_____ 

134289

Po Leung Kuk Lo Kit-Sing (1983) College
Plan on Use of Capacity Enhancement Grant (2014/2015)

Brought forward from 2013-14 (Est) \$439,483
2014 -15 Allocation (Est) \$537,792
Available for this budgeting \$ 977,275

(1)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- Curriculum development (ICT Support)	- Assistance to IT Teaching and Learning	- Employing one I.T. helper	Whole school sustains I.T. support and development	Whole year (1/9/14-31/8/15)	- @\$10,000.00 x 12 months (+ MPP) for one I.T. helper = \$126,000.00 Total: \$126,000.00 (approx.)	- Faster aid to emergency cases - More frequent use of IT in Learning and Teaching - Reduction of IT teacher manpower input	- Evaluation by all staff - Inspection by Teacher i/c	- Prefect of ICT Support (Mr. KWAN L. S.)

(2)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- Curriculum Development	- Relief teacher workload so that they can concentrate on developing better teaching and learning - Facilitate the implementation of School-based assessment (SBA) and Territory-wide system assessment (TSA) - Facilitate the implementation of Putonghua as medium of instruction in Chinese Language - Relief teacher workload so that they can concentrate on enhancing students' language proficiency and coping with the diverse learning needs of students - TA leader coordinates the works of TA	- Employing three teacher helpers (T.A.) (including one TA leader)	- Whole school (in curriculum development and in Teaching and Learning) - Relieving teachers' load in administrative work of TSA and SBA - Assisting English teachers to prepare teaching materials and teaching aids - Developing learning materials based on student needs for Chinese Language	Whole year (1/9/14-31/8/15)	- \$11,500.00 (approx.) x 12 months (+MPP) for one TA leader = \$144,900.00 (approx) - \$10,000.00 (approx.) x 12 months (+MPP) for two TA = \$252,000.00 (approx) Total : \$396,900.00 (approx.)	- At least 30 curriculum development materials typed by TAs per month. - Teacher Helpers relieve teachers' non-teaching duties.	- Scrutiny of THs request forms - Scrutiny of THs log books - Scrutiny of THs monthly reports - Questionnaire to solicit teachers' perception of space created.	- Executive Secretary (Ms LAM M.Y.)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
(3) - Enhancing students' English language proficiency	<ul style="list-style-type: none"> - To enhance students' English language proficiency to meet learning needs in senior forms - To provide students more chance to learn English with the help of small class size 	<ul style="list-style-type: none"> - To employ (an) instructor(s) to conduct an after-school English enhancement program - Program details: <ul style="list-style-type: none"> ~ 1-2 class(es) ~ 10-15 students per class ~ after-school ~ focus on teaching students grammar knowledge & reading and writing skills 	<ul style="list-style-type: none"> - Students are given more chance to learn English - Students can build a stronger English foundation. 	Whole year (1/9/14-31/8/15)	Total: \$7,000.00 (approx.)	<ul style="list-style-type: none"> - Students' completion of attendance - Students' completion of assignments - Students' increased chance to learn English - Students' increased interest and confidence in using English 	<ul style="list-style-type: none"> - Instructor(s) evaluation of students' performance and progress - Subject teachers' comments on students' performance - Students' test and examination results 	English Department Head (Ms CHEUNG S. Y.)

Total amount for this proposal: **HK\$529,900.00**

Amount:	Item 1	Item 2	Item 3	Total
	\$126,000.00	\$396,900.00	\$7,000.00	\$529,900.00

Principal: _____

Date: 2/7/2014