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56/110

發文者：羅穎忠校長

受文者： 主席兼屬校總校監

校監

副行政總監 / 行政總監兼校董

教育總主任兼校董

檔案編號：PLK/ESD/LMY/1516/098

日期：14/7/2016


主旨	請核准 <input checked="" type="checkbox"/> 考慮 <input type="checkbox"/> 指示 <input type="checkbox"/> 簽署 <input type="checkbox"/> 報告 <input type="checkbox"/> 備考 <input type="checkbox"/> 其他 <input type="checkbox"/> 「學校發展津貼」計劃書
說明	注意：請逐項詳述要點或用圖表說明，倘有需要請作比較及分析，凡有依據者須列明出處或附影印本。總結亦請作建議及解決辦法。

背景：
 按教育局指引及本校法團校董會最新審批 / 簽署安排，學校須提交各項學校計劃書及學校報告予法團校董會通過。

現況及建議：
 本校已完成「學校發展津貼」計劃書，請法團校董會批核有關計劃書，詳見附件。

尋求指示：
 按建議進行。

附件：
 「學校發展津貼」計劃書


 謹呈
 羅穎忠校長

教育總主任兼校董簽署 批示 傳閱
 於 2016/7/14 法團校董會傳閱通過

副行政總監簽署 批示 傳閱
 行政總監兼校董簽署 批示 傳閱

校監 / 保良局屬校總校監簽署 批示 傳閱

校董傳閱
 請各法團校董會校董簽名同意後傳真至 2890 2519 教育事務部【楊健忠教育總主任】兼校董收。保良局教育事務部稍後會安排收回正本。如有問題，可致電 2277 8380 向【楊健忠教育總主任】兼校董查詢。
 校董簽名：_____ 日期：_____

其他意見(如適用)：_____

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Po Leung Kuk Lo Kit Sing (1983) College

Plan on Use of Capacity Enhancement Grant (2016/2017)


Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
(1) - Curriculum development (ICT Support)	- Assist the implementation of e-Learning	- Employing one I.T. helper	Whole school sustains I.T. support and development	Whole year (1/9/16 – 31/8/17)	- @\$13,000.00 x 12 months (+ MPF) for one I.T. helper = \$163,800.00 Total: \$163,800.00 (approx.) /	- Quick response to emergency cases - More frequent adoption of e-Learning - Reduction of IT teacher manpower input	- Evaluation by all staff - Inspection by Teacher I/c	- Prefect of ICT Support (Mr. KWAN L. S.)

(2)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum Development	Relief teacher workload so that they can concentrate on enhancing the effectiveness of teaching and learning Facilitate the implementation of School-based assessment (SBA) and Territory-wide system assessment (TSA) Facilitate the implementation of using Putonghua as a medium of instruction in Chinese Language Relief teacher workload so that they can concentrate on enhancing students' language proficiency and coping with the diverse learning needs of students TA leader coordinates the works of TA	Employing three teacher helpers (T.A.) (including one TA leader)	Whole school (in curriculum development and in Teaching and Learning) Relieving teachers' load in administrative work of TSA and SBA Assisting English teachers to prepare teaching materials and teaching aids Developing learning materials based on student needs for Chinese Language	Whole year (1/9/16 - 31/8/17)	\$14,000.00 (approx.) x 12 months (+MPP) for one TA leader = \$176,400.00 (approx) \$10,000.00 (approx.) x 12 months (+MPP) for two TA = \$252,000.00 (approx) Total : \$428,400.00 (approx.) ✓	At least 30 curriculum development materials typed by TAs per month. Teacher Helpers relieve teachers' non-teaching duties.	Scrutiny of TAs request forms Scrutiny of TAs log books Scrutiny of TAs monthly reports Questionnaire to solicit teachers' perception of space created.	Executive Secretary (Ms LAM M.Y.)

Total amount for this proposal: **HK\$592,200.00**

Amount:	Item 1	Item 2	Total
	\$163,800.00	\$428,400.00	\$592,200.00

Principal: 
Date: 28/2016

Balance B/F 2015/16: 0

Total estimated grant to be received from EDB for 2016/2017: \$601,298.00

Total estimated expenditure 2016/2017: \$592,200.00

Estimated surplus: \$9,098.00