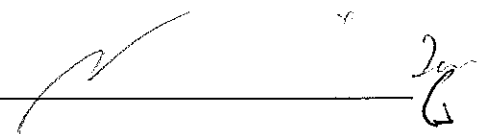


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二零一五/二零一六年「生涯規劃津貼」計劃書


法團校董會授權本人批核本校「生涯規劃津貼」計劃書。本校會將此計劃書於二零一五年八月三十一日前上載學校網頁。

行政總監兼校董簽署：_____ 

行政總監兼校董姓名：_____ 陳欽勉 _____

學校名稱：保良局羅傑承（一九八三）中學

日期：_____ 4/7 _____

學校蓋印：_____ 

146633

(5)

Po Leung Kuk Lo Kit Sing (1983) College
Plan on Use of Career Planning Grant (2015/2016)

(1) Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
<ul style="list-style-type: none"> - To facilitate the development of career guidance 	<ul style="list-style-type: none"> - Relief Career Mistress and Career teachers' teaching duties workload so that they can be more professional in planning and organizing programmes for students. - Allow career teachers have more learning opportunities to attend seminars. - Relief career teachers' clerical work. - Assist career teachers to liaise with organisations to provide career guidance activities. 	<ul style="list-style-type: none"> - Employing a supply teacher to substitute the teaching duties of career teachers. 	<ul style="list-style-type: none"> - Initiating whole-school approach to career guidance, including staff development on career planning and coordination with class teachers. - Relieving teachers' load in teaching - Substitute lessons if needed, so that career teachers can have more time to attend seminars and to enhance their professional development. - Assisting career teachers to organise career activities and do the clerical work, such as developing career education curriculum, career information sorting & dissemination, handling SLP and testimonial production, escorting students to attend CRD outings e.g. career visits and talks. 	<ul style="list-style-type: none"> - Whole year (1/9/15 – 31/8/16) 	<ul style="list-style-type: none"> - \$420,000 	<ul style="list-style-type: none"> - The staff will substitute at least 15 lessons per week. The staff will relieve teachers' teaching and non-teaching duties 	<ul style="list-style-type: none"> - Evaluation by all staff - Inspection by teacher-in-charge 	<ul style="list-style-type: none"> - Career Mistress (Ms TAM W. Y.)

2.

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- To facilitate the development of career activities and curriculum	<ul style="list-style-type: none"> - Broaden students horizon towards career goals and help students plan for further studies - Explore prospects and opportunities for students' further studies - Arrange career talks and workshops to students 	<ul style="list-style-type: none"> - Organising career excursions to visit universities in other countries, such as Mainland China and Taiwan - Invite speakers to the career talks - Invite the associations or companies to organise the workshops to students - Transportation cost 	<ul style="list-style-type: none"> - Students can get more information about studying in China or Taiwan - Providing more study information to students so that it can boost their learning incentive - Up-to-date careers-related information can be transmitted to students. - Provided with more exposure and information on their study/ job careers, students are able to plan their goals. 	- Whole year (1/9/15 – 31/8/16)	\$74,340	<ul style="list-style-type: none"> - Students can bring those they have learned and experience to share with students and teachers - Further enhancement of university intake percentage - Students pay greater attention towards their studies - Positive feedback from students on various activities provided - Satisfactory response from majority of students 	Observation and evaluation of records	Career teachers

Total Amount: \$494,340

	Item 1	Item 2	Total
Amount	\$420,000.00	\$74,340.00	\$494,340.00

Principal: 

Date: 10 JUL 2015

Balance B/F 2014/2015: \$93,878.60

Total estimated grant to be received from EDB for 2015/2016: \$494,340.00

Total estimated expenditure 2015 /2016: \$494,340.00

Estimated surplus: \$93,878.60