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Reply to 保良局羅傑承(一九八三)中學法團校董會

此文件只供註冊校董閱覽

發文者：羅穎忠校長

受文者：主席兼屬校總校監

56/110

Please Handle Return

14 JUL 2016

教育事務部入件日期

校監

副行政總監/行政總監兼校董

教育總主任兼校董

檔案編號：PLK/ESD/LMY/1516/100

日期：14/7/2016

主旨	請核准 <input checked="" type="checkbox"/> 考慮 <input type="checkbox"/> 指示 <input type="checkbox"/> 簽署 <input type="checkbox"/> 報告 <input type="checkbox"/> 備考 <input type="checkbox"/> 其他 <input type="checkbox"/> 「高中課程支援津貼」計劃書
說明	注意：請逐項詳述要點或用圖表說明，倘有需要請作比較及分析，凡有依據者須列明出處或附影印本。總結亦請作建議及解決辦法。

背景：
按教育局指引及本校法團校董會最新審批/簽署安排，學校須提交各項學校計劃書及學校報告予法團校董會通過。

現況及建議：
本校已完成「高中課程支援津貼」計劃書，請法團校董會批核有關計劃書，詳見附件。

尋求指示：
按建議進行。

附件：
「高中課程支援津貼」計劃書

羅穎忠 謹呈
羅穎忠校長

教育總主任兼校董簽署 批示 傳閱
已於 2/8/2016 法團校董會傳閱通過

副行政總監簽署 批示 傳閱
行政總監兼校董簽署 批示 傳閱

校監/保良局屬校總校監簽署 批示 傳閱

校董傳閱
請各法團校董會校董簽名同意後傳真至 2890 2519 教育事務部【楊健忠教育總主任】兼校董收。保良局教育事務部稍後會安排收回正本。如有問題，可致電 2277 8380 向【楊健忠教育總主任】兼校董查詢。
校董簽名：_____ 日期：_____
其他意見(如適用)：_____

Po Leung Kuk Lo Kit Sing (1983) College
Plan on Use of Senior Secondary Curriculum Support Grant (2016/2017)

(1)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- NSS Curriculum Development	- To relieve teachers' non-teaching duties (such as school-based activities and extra-curricular activities) so that they can concentrate on developing better teaching and learning materials for NSS curriculum - To relieve English teachers' workload so that they can facilitate the implementation of NSS English curriculum	- Employing two Activity Organizers (A.O.)	- Whole school (in NSS curriculum development) - English: ✓ English Language teachers can have more time to develop NSS curriculum ✓ Students can be exposed to an English rich learning environment - Teachers responsible for school-based activities and extra-curricular will be provided with space to prepare for NSS curriculum	- Whole year (1/9/16-31/8/17)	- \$15,000.00 (approx.) x 12 months for two A.O. (+MPP) = \$378,000.00 (approx) Total : \$378,000.00 (approx.)	- Relieve teachers' workload in non-teaching duties so that teachers can prepare NSS curriculum - At least 20 school-based activities / extra-curricular activities coordinated by A.O.s - Inspection by Teacher i/c	- Evaluation by all staff - Count the number of school-based activities /extra-curricular activities coordinated by A.O.s - Inspection by Teacher i/c	- English Department (Ms. CHEUNG S.Y.) - Executive Secretary (Ms. LAM M.Y.)

(2)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- NSS Curriculum IT Support	- To relieve teachers' workload in video-making and recording students' presentation so that they can facilitate the implementation of SBA	- Employing one I.T. helper	- Relieve teachers' burden in handling students' SBA, by providing IT support on recording students' presentations. - English: ✓ English Language teachers can have more time to develop NSS curriculum ✓ Students can be exposed to the bank of English presentations.	- Whole year (1/9/16-31/8/17)	- @\$15,000.00 x 12 months (+ MPP) for one I.T. helper = \$189,000.00 Total: \$189,000.00 (approx.)	- Relieve teachers' workload in non-teaching duties so that teachers can prepare NSS curriculum - At least 80 school-based videos can be produced - Smooth running of English SBA	- Evaluation by all staff - Count the number of school-based videos produced - Inspection by Teacher i/c	- Prefect of ICT Support (Mr. KWAN L.S.)

(3)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- To provide support to teachers in catering learning diversity of students	- To enhance students' learning in NSS subjects	- Employing tutor(s) to conduct after-school tutorial classes	- Help students prepare for the examination	1/9/16-31/8/17	Total : \$ 140,000.00 (approx.)	- At least 100 tutorial lessons would be arranged - Students can manage the NSS subjects matters effectively	- Evaluation by teachers - Count the number of tutorial lessons	- Subject Department

(4)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
- To procure NSS materials to enrich the teaching resources bank	- To equip NSS teachers with more updated teaching related materials so that they can have more knowledge and skills to prepare better lessons	- Purchasing more resources to give more material support to NSS teachers	- More teaching and learning resources can be sponsored and bought	1/9/16-31/8/17	Total : \$30,000.00 (approx.)	- At least 5 sets of teaching-related materials would be purchased.	- No. of teaching resources purchased	- Subject Department


Total amount for this proposal: **\$737,000.00**

Amount:	Item 1	Item 2	Item 3	Item 6	Total
	\$378,000.00	\$189,000.00	\$140,000.00	\$30,000.00	\$737,000.00

Balance B/F 2015/2016: \$578,960.00**Total estimated grant to be received from EDB for 2016/2017: \$680,286.00****Total estimated expenditure 2016/2017: \$737,000.00****Estimated surplus: \$52,246.00**

Principal: _____

Date: _____



 21/8/2016