



Po Leung Kuk
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110

Fax: 2431 1156

Dear Parents,
各位家長：

P19037

Parents' Day Arrangement
家長日安排

The report card for the First Term Test will be distributed on 2nd December 2019 (Monday).

To enhance home-school cooperation in the development of students, a special Parents' day will be held from 1:30 pm – 4:30 pm that day for this end. Parents of nominated students will be invited to meet with teachers to discuss academic performance of their children. You will be informed of the interview arrangement through your child. If you were unable to attend the interview at the time specified, please contact the teacher concerned for amendments.

第一學期測驗成績表將於二零一九年十二月二日派發。為促進家長與學校合作及瞭解學生學業成績及成長發展，本校將於當天下午 1:30 – 4:30 舉行家長日。被邀請的家長及學生須按指定時間回校與老師面談，以瞭解學生在學習上面對的困難，一起探討解決方案，改過遷善。校方稍後將通知個別被邀請之家長面談時間，如家長未能於指定時間出席，敬請聯絡班主任另作安排。

The details of the Parents' Day are as follows:
家長日活動安排如下：

Time 時間	Students 學生	Activities 項目
8:10 am – 12:15 pm	All students 全體學生	Lessons 課堂
12: 15 pm	Nominated students 被邀請之學生	Lunch 午膳
	Other students 其他學生	Dismissal for students 解散
1:30 pm – 4:30 pm	Nominated students and their parents 被邀請之家長及學生	Individual Parents' interviews for nominated students 老師與被邀請之家長面談

Please acknowledge the above by replying the slip below and return to your form teachers on or before 27th November 2019.

敬請填妥回條，著學生於十一月廿七日或之前交回班主任。

Po Leung Kuk Lo Kit Sing (1983) College
保良局羅傑承(一九八三)中學

Law Wing Chung, Principal 羅穎中校長
22nd November, 2019 二零一九年十一月廿二日



Reply Slip 回條

P19037

I acknowledge receipt of the above captioned circular concerning 'Parents' Day Arrangement'.

本人知悉 貴校來函有關「家長日安排」事宜。

Name of Student 學生姓名：_____

Class 班別：_____ CSNO 班號：_____

Name of Guardian 監護人姓名：_____

(Block Letters 中文正楷)

Signature of Guardian 監護人簽署：_____

Date 日期：_____