



Po Leung Kuk
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110
Fax: 2431 1156

Dear Parents,
各位家長

P18063

Enrichment tutorial class in Christmas Holidays
聖誕假期學科增益強化班事宜

The performance of your child in first term Test was unsatisfactory. The school has arranged enrichment tutorial class for your child during Christmas Holidays. Students are requested to attend the class from 9:30 a.m. to 4:30p.m. (lunch hour: 12:30p.m. – 1:25p.m.) during 27th December, 2018 to 28th December, 2018 (Thursday to Friday). Application for leave from the tutorial class should be supported by medical certificate and/or parent letter. Please refer to the attached page for details.

Please fill in the reply slip. Pass it to your son/daughter and ask him/her to hand it in to form teacher by 6th December, 2018 (Thursday).

貴子弟於學年統測成績表現欠佳，未符要求。學校現安排學生於 12 月 27 日至 12 月 28 日（星期四至五）上午 9 時 30 分至下午 4 時 30 分（下午 12 時 30 分至 1 時 25 分為午飯時間，學生須自行安排）回校出席學科增益強化班。學生須出席所有增益強化班。若因病／因事請假，學生須提交醫生紙／家長告假信，待學校批准。敬希 貴家長督促 貴子弟回校出席，努力學習，以求達標。茲將學科增益強化班時間表臚列於附頁。

敬請填妥回條，請 貴子弟於二零一八年十二月六日前交回班主任。

Po Leung Kuk Lo Kit Sing (1983) College
保良局羅傑承(一九八三)中學

Law Wing Chung, Principal 羅穎忠校長
3rd December, 2018 二零一八年十二月三日



Reply Slip 回條

P18063

I acknowledge the receipt of the above captioned circular concerning 'Enrichment tutorial class in Christmas Holidays'.

本人知悉 貴校來函有關「聖誕假期學科增益強化班事宜」事宜。

Name of Student 學生姓名：_____

Class 班別：_____ CSNO 班號：_____

Name of Guardian 監護人姓名：_____

(Block Letters 中文正楷)

Signature of Guardian 監護人簽署：_____

Date 日期：_____

Timetable for Christmas Holidays Enrichment tutorial class
聖誕假期學科增益強化班時間表

Form 1 Room: 201

	27/12/2018	28/12/2018
9:30-11:00	Chinese	Chinese
11:00-12:30	English	English
12:30-1:25	Lunch	
1:30-3:00	Mathematics	Mathematics
3:00-4:30	English	English

Form 2 Room: 202

	27/12/2018	28/12/2018
9:30-11:00	Chinese	Chinese
11:00-12:30	English	English
12:30-1:25	Lunch	
1:30-3:00	Mathematics	Mathematics
3:00-4:30	English	English

Form 3 Room: 203

	27/12/2018	28/12/2018
9:30-11:00	Chinese	Chinese
11:00-12:30	English	English
12:30-1:25	Lunch	
1:30-3:00	Mathematics	Mathematics
3:00-4:30	Mathematics	Mathematics

Timetable for Supplementary Revision Class in Christmas Holidays
聖誕假期回校自修班

Self-Revision Room: 204

	27/12/2018	28/12/2018
9:30-11:00	Chinese 16-17	Chinese 17-18
11:00-12:30	English 16-17	English 17-18
12:30-1:25	Lunch	
1:30-3:00	Mathematics 16-17	Mathematics 17-18
3:00-4:30	I.H. 16-17 Science 16-17	I.H. 17-18 Science 16-17