



Po Leung Kuk
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110
Fax: 2431 1156

Dear Parents,
各位家長：

P18081

Parents' Day and the Distribution of Report Cards
家長日及派發成績表事宜

- (a) As the First Exam is over, a Parents' Day will be arranged for you to meet form teachers to discuss the performance of your child. Details are shown below:

Date: 24th February, 2019 (Sunday) Time: 8:30 am – 4:30 pm

- (b) You will be informed of the time arranged from another notice. If you cannot attend the interview at the time specified, please let the form teachers know and arrange another time for the interview.
- (c) 25th February, 2019 (Monday) is a discretionary holiday. Students are not required to attend to school on that day.

Please acknowledge by replying the slip below and return to your form teachers on 2nd February, 2019 (Friday).

- (一) 本年度家長日定於二月二十四日(星期日)舉行。校方將於當日早上八時半至下午四時半安排班主任或副班主任與家長會面，派發上學期考試成績表及與家長探討貴子弟於上學年之學習進程。
- (二) 校方稍後將另函通知家長面談時間，若家長未能於指定時間出席，敬請聯絡班主任另作安排。
- (三) 二月二十五日(星期一)為學校假期，學生毋須回校。

敬請填妥回條，著學生於一月二十五日(星期五)前將回條交還班主任。

Po Leung Kuk Lo Kit Sing (1983) College
保良局羅傑承(一九八三)中學

Law Wing Chung 羅穎忠
Principal 校長

22nd January, 2019 二零一九年一月二十二日



Reply Slip 回條

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I acknowledge receipt of the above captioned circular concerning 'Parents' Day and the Distribution of Report Cards'.

本人知悉 貴校來函有關「家長日及派發成績表」事宜。

Name of Student 學生姓名：_____

Class 班別：_____ CSNO 班號：_____

Name of Guardian 監護人姓名：_____

(Block Letters 中文正楷)

Signature of Guardian 監護人簽署：_____

Date 日期：_____