



Po Leung Kuk  
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110  
Fax: 2431 1156

P18095

Dear Parents,  
各位家長

Supplementary Revision Class in Easter Holidays  
復活節假期回校自修班

The performance of your child in first term Exam was unsatisfactory. The school has arranged a Supplementary Revision Class in Easter Holidays which requires participants to do revision work in school from 9:30 a.m. to 12:45p.m during 24/4/2019 to 26/4/2019 (Wednesday to Friday). Attendance is required for all sections. Application for leave from the revision class should be supported by medical certificate and/or parent letter.

Please fill in the reply slip. Pass it to your son/daughter and ask him/her to hand it in to form teacher by 27/2/2019 (Wednesday).

貴子弟於學年考試成績表現欠佳，未符要求。學校現安排 貴子弟參加復活節假期回校自修班。同學須於 4 月 24 日至 4 月 26 日（星期三至五）上午 9 時 30 分至下午 12 時 45 分回到學校自修。學生須出席所有節數。若因病／因事請假，學生須提交醫生紙／家長告假信，待學校批准。敬希 貴家長督促 貴子弟回校出席，努力學習，以求達標。

敬請填妥回條，請 貴子弟於二零一九年二月二十七日前交回班主任。

Po Leung Kuk Lo Kit Sing (1983) College  
保良局羅傑承(一九八三)中學

Law Wing Chung, Principal 羅翼忠校長  
20<sup>th</sup> February, 2019 二零一九年二月二十日



Reply Slip 回條

P18095

I acknowledge the receipt of the above captioned circular concerning 'Supplementary Revision Class in Easter Holidays'.

本人知悉 貴校來函有關「復活節假期回校自修班」事宜。

Name of Student 學生姓名：\_\_\_\_\_

Class 班別：\_\_\_\_\_ CSNO 班號：\_\_\_\_\_

Name of Guardian 監護人姓名：\_\_\_\_\_

(Block Letters 中文正楷)

Signature of Guardian 監護人簽署：\_\_\_\_\_

Date 日期：\_\_\_\_\_